**FINAL DRAFT**

**BERRY POMEROY PARISH COUNCIL**

Minutes of the Meeting of Berry Pomeroy Parish Council on Thursday 3rd October 2019 in Berry Pomeroy Village Hall

**PRESENT:** Cllr. John Mills (Chairman), Cllr. David Hooper (Vice- Chairman)

Cllr. Nichola Boughton, Cllr. Sue Misselbrook, Cllr. Colin Luker. County Cllr. Jacqui Hodgson (arrived 7.50pm), Cllr. Pennington,

The Clerk – Mrs Susie Watt.

 **APOLOGIES:** were received from Cllr. Jonathan Hawkins, Cllr. Birch, Cllr. Sweett

1. **(03.10.19) DECLARATIONS OF INTEREST:**  NONE
2. **(03.10.19) MINUTES OF PREVIOUS MEETING:** The Minutes of the Meeting held on Thursday 8th August 2019 were agreed and signed by the Chairman.
3. **(03.10.19) MATTERS ARISING:**  1. The Devon Bank discussed at the last meeting was not Camomile Lawn as referred to in the minutes. Amendment made to confirm it was the Devon Bank at Great Court Farm. 2. The Beating of the bounds went ahead. The Clerk was not informed and requested that in future, the Clerk is informed of all actions taken by Cllrs. Cllr. Boughton said she had a scroll to mark the event. This should be put in the Parish Council’s files for safe keeping.
4. **(03.10.19) POLICE REPORT:** Unable to attend. Nothing to report.
5. **(03.10.19) NEIGHBOURHOOD PLAN:** The Clerk, Cllrs. Misselbrook and Cllr. Luker had held a meeting to discuss options regarding Island Field and the proposal of a road and two roundabouts to ease traffic flow problems and the True St. problem. It was agreed that at least two more NDP Working Group meetings were needed to establish a timeline Plan before invites went out to Community Groups in the Berry Pomeroy Parish to sit on the Steering Group. Cllr. Luker also reported that it was unlikely planning permission would be given for Island Field and suggested land beyond the pond
6. **(03.1019) BIOREGIONAL COURSE REPORT:** Cllr. Misselbrook

Cllr. Misselbrook attended this course on Monday 9th September 2019. The course was to show ways of working together to tackle Climate Change. We attended Morrison’s own farm with over 16,000 products. Dartington Estate Woodlands, The Apricot Centre – as tenanted farm area and Riverford Organic – which is a co-operative in which the employees are all shareholders. There will be a full report and film to follow later. It was a truly inspiring day.

1. **(03.10.19) REPORT FROM DISTRICT:**

**A).** Cllr. Pennington reported that the Council Tax Grant from SHDC was being reduced over a period of two years.

**B).** Cllr. Rose did not attend – and no report had been forwarded to the Clerk.

1. **(03.10.19) REPORT FROM COUNTY:** Cllrs. Hodgson reported on a variety of topics from her meetings at DCC.
2. **(03.10.19) PLANNING:** 2752/19/FUL was supported.
3. **(03.08.19) FINANCE/PAYMENTS/BANK SIGNATORIES**

The following payments were approved for payment at the 14th November 2019 meeting:

Clerk, net salary for September 2019 £327.30

Clerk’s Office Allowance 12.00

Phone Allowance 5.00

Stationery Sundries: printer ink 24.48

 TOTAL **£368.48**

There are no HMRC costs – all up to date.

Duncan Irwin – Grass Cutting **£65.00**

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BANK BALANCES:

Balance on Business A/C as at 24th August 2019 £6,423.70

Balance on Savings A/C as at 2nd July 2018 £4,221.04

 TOTAL **£11,272.40**

**SANTANDER** : Still awaiting update and September bank statements

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1. **(03.10.19) CLERKS REPORT:**

 **a).** Telephone Kiosk to be valued for insurance purposes – awaiting info ref. 2nd kiosk

 **b).** Pheasant Pens – Legal as not permanent structures.

 **d).** £250 offered by Cllr. Hawkins from his Locality Fund - suggestions for use. Agreed to use this for a seat in the Village Playing Field. Proposed by Cllr. Mills & seconded by Cllr. Misselbrook. The Clerk to apply for the fund. (note: Cllr. Boughton had received a suggestion of a recycled seat from the school). It was decided that the seat should accommodate all not just the children.

 **e).** s106 – Clerk suggested purchase of the playing field. It was agreed that the Clerk will investigate this option. Also funds for the Village Hall kitchen. Cllr. Boughton to provide the Clerk with information on design and requirements. Also a bench.

 **f).** Bridgetown Community Hall is now available for the November meeting, The Clerk to organise.

**g).** Picnic Tables and chairs at Longmarsh have now been purchased and will be installed by Totnes Town Council.

**h).** Cllr. Luker had requested, via the Clerk, if the Parish meetings could be moved to the 2nd Thursday of the month as the 1st Thursday clashed with other commitments. This was approved unanimously.

**i).** Budget proposals will be worked on by the Clerk/Responsible Financial Officer ready for discussion and approval at the November/December meeting in readiness to submit to SHDC in January and urged that requests or suggestions to be submitted to The Clerk over the next few weeks.

**j).** Tree Warden – The Clerk is meeting with TTC Clerk to discuss a joint working relationship regarding the tree warden and will report back at the November meeting.

**k).** The Clerk reported she had emailed the Forestry Commission at Bullers Hill, Exeter for them to investigate the felling of a tree on the Newton Road and is still awaiting an update.

**l)** The Clerk had been informed by SHDC that Planning had been granted to the DoS for 9 houses to be built by the school. Cllr. Mills stated that he had also been given that information. Cllr. Pennington was requested to investigate this decision as a matter of urgency. It was believed the original planning request was submitted in March 2018 as a ‘suggested’ plan, BPPC had not been given the opportunity to discuss or approve/reject the application.

**m).** Support for an improved 92 bus service from Dartmouth to Torbay hospital via Totnes/Berry Pomeroy and Marldon. Support agreed. The Clerk to inform.

**n).** HATOC meeting at 10.30am Public Question Time on 29th November 2019. Request Cllr. Hawkins attends with objections from BPPC.

**o).** The Clerk was asked to contact highways regarding the footpaths from Berry to True St as they are overgrown and dangerous.

**12. (03.10.19)** The Clerk reported that Mark Elliot-Smith had resigned as Councillor during the summer. As this was a resignation, a co-option could not be conducted until an official notice had been publicised requesting a minimum of 10 of the electorate could request an election, if no request was received, then the Proper Officer could request co-option. The Clerk also informed the Council that Cllr. Boughton would like a 2nd Councillor for the Berry Pomeroy Ward. This was agreed.

**13. (03.10.19) THE VILLAGE HALL:** The Village Hall extension was now completed.

**14. BUSINESS AT THE DISCRETION OF THE CHAIRMAN:**  None

**15. DATE OF NEXT MEETING:**  Thursday 14th November 2019 - Venue to be confirmed.

The Meeting closed at 9.30pm

Signed:…………………………………………..14th November 2019

Cllr. John Mills – Chairman)