**BERRY POMEROY PARISH COUNCIL**

**ANNUAL PARISH COUNCIL MEETING**

**TUESDAY 6TH MAY 2025 AT 7.30PM**

**BERRY POMEROY VILLAGE HALL**

Notice is hereby given that the ANNUAL MEETING of Berry Pomeroy Parish Council will be held at Berry Pomeroy Village Hall on Tuesday 6th May 2025 at 7.30pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Please note item timings are approximate.

Please note under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a Public Meeting as such could be filmed or recorded by broadcasters, the media or members of the public.

 **Anyone wishing to record or film must obtain prior consent and make themselves known prior to the start of the meeting. The meeting will be recorded by the Clerk.**

**AGENDA**

1. **Welcome by The Clerk 7.30pm**

**2. Election for Chair of Council 7.35pm**

To appoint a Chair of the Council

**3. Election for Vice Chair of Council 7.45pm**

To appoint a Vice Chair of the Council

**4. Chair and Vice Chair to sign Declaration of Acceptance of Office 8.00pm**

Councillors to read and sign Declaration of Acceptance of Office

**5. Apologies for absence 8.05pm**

To receive and approve any absences.

**6. Declaration of Interests 8.06pm**

In accordance with Section 31 of the Localism Act 2011 members to declare any Disclosable

Pecuniary Interests items on this Agenda.

**7. To approve the MINUTES OF PC MEETING** held onTuesday 1st April 2025

**SUSPENSION OF STANDING ORDERS**

**8. Public Session - 15 MINS. 8.08pm**

Members of the Public are permitted to make representations, in respect of any item of business included in the Agenda. Questions to be submitted to the Clerk by 5.00pm on Friday 2nd May 2025 by email to enable an answer, where possible, to be provided at the meeting.

District Report: Ward Cllr. Sam Penfold County Report: Cllr Hawkins (tbc) /Cllr. Hodgson (tbc)

**REINSTATE STANDING ORDERS**

**9. Officer Appointments 8.25pm**

To appoint Councillors to the following Appointments:

* Personnel x 1 Cllr
* Police Advocate x 1 Cllr
* Open Spaces – Parkfield Play Park x 1 Cllr
* Bridgetown Community Cllr x 1
* To agree Clerk’s delegated authority policy by the next meeting for approval by the Parish Council.

**10. Review of Policies, Procedures etc** has been deferred to the next meeting to accommodate the year end accounts and internal audit which have clashed this year.

**11. Approval of Annual Accounts & Sign Off:**

**12. Clerks Report/Cllrs update:**

1. Correspondence/Misc

2. Mains Sewer drainage – Berry Pomeroy Village Residents

3. Defib –to appoint Cllr to assist with ensuring Defib is functioning and if used has been returned.

5. Play Park/Noticeboard Update – The Clerk

6. Buddles update: Cllr. Bennett

7. Casual Vacancy Notice

9. Cllr.Comments – as submitted to the Clerk prior to the meeting.

**16. Monthly Finance Sheet** – approval & sign off

**15. Vote** to exclude members of the public & press due to the confidential nature of the business to be discussed

 1. Personnel Issues

**17. Date of Next Meeting:** Tuesday 3rd June 2025 at Bridgetown Community Hall @ 7.15pm

Mrs S Watt

Clerk to Berry Pomeroy Parish Council - 27th April 2025