BERRY POMEROY PARISH COUNCIL

**Parish Clerk-** Mrs Susie Watt, Berry Pomeroy Parish Council, Village Hall Postbox, Berry Pomeroy, Totnes, Devon TQ9 6LH

Tel. No. 0770 770 9390 email: clerk@berrypomeroyparishcouncil.gov.uk

 Dear Councillors, 20th March 2024

**BERRY POMEROY PARISH COUNCIL MEETING**

**TUESDAY 2nd April 2024 @ 7.15pm –**

**VENUE: BERRY POMEROY VILLAGE HALL**

You are hereby summoned to attend a Meeting of Berry Pomeroy Parish Council on TUESDAY 2nd April 2024 @ 7.15 pm – **Berry Pomeroy** **Councillors ONLY please arrive by 7pm**– Please ensure you bring your own pens and print off copies of the Agenda and previous minutes for your own use.

Please note under the Openness of Local Government Bodies Regulations 2014 this meeting has been advertised as a Public Meeting as such could be filmed or recorded by broadcasters, the media or members of the public. **Anyone wishing to record or film must obtain prior consent and make themselves known prior to the start of the meeting.**

**AGENDA**

Public Forum written questions only to be received by 5pm on Thursday 28th March 2024 to clerk@berrypomeroyparishcouncil.gov.uk (note: only questions relating to the Agenda and only members of the Parish of Berry Pomeroy may submit questions)

**7.15pm - Public Forum**

Presentation by candidate for potential co-option

**7.30pm-7.45pm - County/District/Ward Cllrs Reports. Please send ALL reports in good time prior to meeting to the Clerk, many thanks**. **Police Report if present.**

STANDING ORDERS

**1. APOLOGIES**

**2. DECLARATIONS OF INTEREST**

**3. To approve the MINUTES OF PC MEETING** held on **Tuesday 5th March 2024**

**4. Clerk’s/RFO REPORT+ Cllr Report –**

1**.** Monthly Finance Report (circulated prior)

 2. Banking Forms

 3. Approval of Annual Accounts – \*circulated prior. Internal Audit info. Plus PKF Littlejohn info.

 Approval and signing of the AGAR. (Annual Governance Statement)

 4. Late Planning Applications if any

 5. Correspondence

6. Training

7. Misc updates

8. Cllr Penfold report on TRAYE AGM. Report to be circulated prior by the Clerk.

**5.**  **PLANNING:**

**Reference: 4268/23/FUL -**

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| **Erection of prefabricated 'pop-up' takeaway cafe** |
| **Site Address:**  | **Car Park Long Marsh, Steamer Quay Road, Totnes, TQ9 5AL** |

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**6. Play Park update:** Cllr Bennett/Clerk

**7. Notice Board Update:** The Clerk

**8. Buddles & Drains:** Cllr. Bennett/Clerk

**9. Policies & Procedures update:** The Clerk

**10. PART II – Confidential Matters**

1. Vote to exclude members of the public & press due to the confidential nature of the business to be discussed and transacted.

2. Update on current matters.

**11.** **Date of Next Meeting:** Tuesday7th May April 2024 – Berry Pomeroy Village Hall

NOTE: This meeting is also the Annual Parish Meeting and the Annual Parish Council Meeting.

Mrs S J Watt

Clerk/The Proper Officer to Berry Pomeroy Parish Council

20th March 2024