**BERRY POMEROY Parish Council Grant Award Policy and Criteria 2024**

Email:clerk@berrypomeroyparishcouncil.gov.uk

Website: [www.berrypomeroyparishcouncil.gov.uk](http://www.berrypomeroyparishcouncil.gov.uk)

**Introduction**

The Parish Council is committed to supporting its parishioners and is able to make grants to local organisations.

Grants are available for organisations operating in the Parish of Berry Pomeroy and immediate area extending to Totnes, to support charitable or voluntary activities.

The Parish Council makes 4 Awards of £250.00 per annum.

The Council can only award grants for projects that it has the legal power to support.

Grants are not awarded for salaries or running costs; to individuals or political parties or for wholly commercial ventures.

Criteria for funding To be eligible for a grant your organisation must mainly benefit people living or working in Berry Pomeroy or the Totnes area.

Applicants should demonstrate how the local community will benefit from the project and give evidence in their application that the project meets local needs and has local support.

Applicants should be clear about how their project will make a difference. You do not have to be a registered charity, as long as the work you do has charitable aims.

Organisations should have a constitution and management committee.

If your organisation has its own bank account, it should require at least two signatories. All applications will be considered on their merits, but generally grants will be awarded for specific projects such as buying equipment, improvements to community premises, community events or relieving hardships.

If your organisation receives a grant there is no ongoing commitment by the parish council to award grants in future years.

When can you apply? The deadline for receipt of completed applications is 31st October each year.

How to apply: You will need to send an email or letter to the Clerk at clerk@berrypomeroyparishcouncil.gov.uk or The Clerk, Berry Pomeroy Parish Council, Berry Pomeroy Village Hall Postbox, Berry Pomeroy, TQ9 6LH

You will also need to provide the following: • A full explanation of your organisation or project. • the number of people you intend the funding to assist.

 What will happen next? Once the Clerk has received your application and is satisfied that the requested information has been provided, it will be considered by Berry Pomeroy Parish Council at its November meeting. If your application is successful you will receive a letter detailing the amount of the grant and what it is to be used for.

Monitoring and evaluation: Ideally, Six months after the grant has been paid, the Parish Council will require you to submit a completed report detailing the difference our grant has made to your organisation and its beneficiaries.

Data Protection: We will only use the personal data provided on the application form to process your application and to monitor the project. In limited circumstances, we may be required to release information, including personal data and commercial information, on request under the Freedom of Information Act 2000. The GDPR will apply to any information we are required to release. If you feel that any other information about your application or project should not be made publicly available, please contact the Clerk to discuss this.

Reviewed/Adopted: April 2024/May 2024